

Career and Technical Student Organizations Advisors' Handbook

Direct inquiries to

Division Director
Career and Technical Student Organizations
Office of Vocational Education and Workforce
Development
Mississippi Department of Education
P.O. Box 771
Jackson, MS 39205
(601) 354-7792

Additional copies

Research and Curriculum Unit for Workforce Development
Attention: Media Specialist
Attention: Reference Room and Media Center Coordinator
P.O. Drawer DX
Mississippi State, MS 39762
<http://info.rcu.msstate.edu/services/curriculum.asp>
(662) 325-2510

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Acknowledgments

MDE Writing Team

Office of Vocational Education and Workforce
Development

James E. Sardin, Associate State Superintendent, Vocational
Education and Workforce Development

Division of Compliance and Reporting:

Melissa May, Division Director, Bureau of Compliance and
Reporting

Division of Curriculum Instruction and Program
Coordination:

Chris Wall, Bureau Director, Bureau of Instructional
Development and Student Organizations

Bill McGrew, Division Director, Curriculum Instruction and
Program Coordination

Sandra Bates, Program Coordinator of Health Sciences

Felita Bell, Coordinator of Student Services

Wilbur Chancellor, Program Coordinator of Agricultural
Sciences

Sam Davis, Program Coordinator of Trade and Technical
and Transportation

Denise Hanebuth, Program Coordinator of ICT and STEM

Tonya Kendrick-Gipson, Program Coordinator of Adult
Education

Gail Simmons, Program Coordinator of Student Services

Division of Student Organizations:

Shirley Martin, Division Director, Student Organizations

Leon Bracey, State Advisor, DECA and DELTA

Sandra Crowley, State Advisor, SkillsUSA and NTHS

Jan Guyse, State Advisor, FCCLA and FBLA

Sandra Parker, State Advisor, HOSA and PBL

Valerie Taylor, State Advisor, TSA

RCU Staff

Shelley Bock, Assistant Director

Kelly Agee, Editor

Ashleigh Murdock, Editor

Foreword

Dating back to the enactment of the Smith-Hughes Act of 1917, Career and Technical Student Organizations (CTSOs), formerly Vocational Student Organizations, have been an integral part of vocational education and workforce development. Students participating in these organizations have a unique opportunity to develop leadership skills, strengthen occupations skills through competition, develop personal characteristics or employability skills, and explore career pathways.

Mississippi legislation requirements referenced in Public Law 105-332, Sec. 3(29)(30) provide that all students enrolled in vocational programs operated by postsecondary and secondary institutions shall have the opportunity to become members and participate in student organizational activities related to their instructional programs. Student organizations shall be conducted as an integral part of the program offering and shall extend the student activities in the area in which the program is providing training.

As an integral part of the program offering, it is recommended that CTSOs are operated as co-curricular student activities rather than extra-curricular activities. When operated as an integral and active part of each vocational program, CTSOs are potentially powerful educational tools in the classroom. It is essential that the designated CTSO is affiliated with the related program area to reinforce and provide application of both academic and vocational classroom instruction.

CTSOs are individually incorporated entities operating under a constitution and/or charter and bylaws. The organizations are directed by an executive board comprised of the state officers (students elected by the organization membership), state program supervisor, state coordinator, and local advisors (not to exceed the number of state officers). The local advisors are members involved in the associated vocational program area.

A CTSO's successful operation is contingent upon an effective and informed advisor. An advisor is responsible for recruitment, organizational management, preparation for competition, chaperoning, participation in specific functions at conferences, and fiscal management of the CTSO. This document is a valuable resource that provides pertinent information on the overall effective management and advisement of students in CTSOs.

In this document, the terms "vocational and technical" and "career and technical" may be used interchangeably to refer to occupational skills education programs or systems.

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Description

This document prepares individuals to perform advisory tasks involved in organizing and operating a high-quality Career and Technical Student Organization (CTSO) for the vocational center or setting. This guide includes roles and responsibilities of advisory leadership, establishment and maintenance of a CTSO, CTSO meeting information, overview of all CTSOs, dress codes, and the most current CTSO activity calendar.

CTSO Advisors' Guide Outline

Part I Introduction

Section

- 1: Overview of Career and Technical Student Organizations
 - 2: State Goals
-

Part II Roles and Responsibilities

Section

- 1: Role of the National CTSO
 - 2: Role and Responsibilities of the State Coordinator
 - 3: Role and Responsibilities of the State Instructional Supervisor
 - 4: Role and Responsibilities of the Local Education Agency Advisory and State Officers
-

Part III General Information

Section

- 1: Establishment of a Career and Technical Student Organization
 - 2: Benefits and Responsibilities
 - 3: Chapter Activities
 - 4: Student Behavior and State Officers' Travel
 - 5: Checklist for Advisors
-

Part IV Meeting Information

Section

- 1: Membership Dues and Registration Fees
 - 2: Scheduled Meetings
 - 3: Structure for Meetings
-

CTSO Advisors' Guide Outline

Part V

Facts and Contact Information

Section

- 1: DECA: Developing Future Leaders in Marketing and Management
 - 2: DELTA: Delta Epsilon Chi
 - 3: FBLA: Future Business Leaders of America
 - 4: FCCLA: Family, Career, and Community Leaders of America
 - 5: FFA: Agricultural Education
 - 6: HOSA: Health Occupations Students of America
 - 7: NTHS: National Technical Honor Society
 - 8: PBL: Phi Beta Lambda
 - 9: SkillsUSA
 - 10: TSA: Technology Student Association
-

Part VI

Dress Codes

Section

- 1: DELTA and DECA: Developing Future Leaders in Marketing and Management
 - 2: FBLA: Future Business Leaders of America
 - 3: FCCLA: Family, Career, and Community Leaders of America
 - 4: FFA: Agricultural Education
 - 5: HOSA: Health Occupations Students of America
 - 6: NTHS: National Technical Honor Society
 - 7: PBL: Phi Beta Lambda
 - 8: SkillsUSA
 - 9: TSA: Technology Student Association
-

Part I Introduction

Section 1: Overview of Career and Technical Student Organizations

According to the U.S. Department of Education Office of Vocational and Adult Education, the concept of an organization designed to support students learning a vocation had its roots in the activities of such institutions as trade guilds and apprenticeship societies common in the 18th and 19th centuries. In more contemporary history, the development of career and technical education (formerly vocational education) and the career and technical student organization (CTSO) (formerly vocational student organization) can be chronicled through a number of relevant federal laws. These laws include the Carl D. Perkins Vocational and Technical Education Act of 1998, the Vocational Educational Act of 1963, Public Law B1-740 in 1950, and the George Acts. The actual foundation for CTSOs was in effect provided by the Smith-Hughes Act of 1918; it provided funds for vocational agriculture teachers whose duties included advising and supervising a vocational student organization.

The Division of Student Organizations in the Mississippi Department of Education (MDE) Office of Vocational Education and Workforce Development (OVE&WD) is responsible for managing career and technical student organizations throughout the state. OVE&WD acknowledges the concept of total student development as a critical factor to prepare for successful roles in society and readiness to enter a competitive workforce. The OVE&WD office will provide assistance and support to CTSO advisors to ensure quality and relevance of CTSO activities, development of student leadership and citizenship, elimination of discrimination and stereotyping, and service to students of special populations.

CTSO programs enhance both academic and career and technical learning experiences. CTSOs provide a venue for hands-on, contextual learning of the program curriculum and help students see the real world application of classroom instruction. CTSOs also promote dialogue among relevant stakeholders (parents, business, industry, county, or city officials) for the purpose of fostering partnerships and unified support for the career and technical education program. An active CTSO program may also provide students with practical opportunities to work with local business and industry in cooperative programs and through job shadowing. To ensure a high-quality CTSO program, professional development is a part of each CTSO's national and regional programming for teachers and advisors. This professional development focuses on how teachers and advisors can enhance CTSO materials or instruction in a career and technical education program.

Part I Introduction

Section 2: State Goals

CTSOs and career and technical education provide a partnership for success. Unique in public education, CTSOs provide co-curricular activities that strengthen the overall education experience for students.

CTSOs should support the career and technical curricula to:

- enable students to achieve high academic and occupational standards.
- develop meaningful business partnerships.
- link work-based and school-based learning to the real world of work and family.
- motivate youth to become better students and productive citizens.
- develop school and community leaders.
- enhance students' self-esteem and self-confidence.
- develop leadership skills and provide opportunities for success.
- keep students motivated and concentrated.

Part II

Roles and Responsibilities

Section 1: Role of the National CTSO

The national CTSO offices provide leadership at the national level as a liaison to Congress to emphasize the important role that career and technical student organizations have provided in the delivery of career and technical education. They also provide support and guidance to state and local chapter advisors in making sure the delivery of the CTSO programming is of high quality and ensures a worthwhile educational experience for students preparing for the workplace.

A CTSO exists at the national level for every career and technical discipline and is included in federal legislation. The national CTSOs are endorsed by the National Association of Secondary School Principals, recognized by the U.S. Department of Education, and supported by the National Association of State Directors of Career and Technical Education and state departments of education.

Section 2: Role and Responsibilities of the State Coordinator

The Mississippi Department of Education Office of Vocational Education and Workforce Development's Division of Student Organizations is responsible for coordinating and managing CTSO activities for career and technical education. The services provided through this office include daily management, national representation, financial management, and conference coordination and facilitation.

The CTSO coordinator reports directly to the division director and works closely with the instructional program supervisors in the Bureau of Instructional Development. The responsibilities of CTSO coordinators are as follows:

- Directing the planning, coordination, and facilitation of all organizations
- Functioning as the primary contact between local, state, and national organizations
- Managing all financial affairs and daily activities of student organizations at the state level
- Attending all meetings during which organizational business is conducted
- Scheduling dates, in conjunction with local chapters, for all organizational activities
- Developing organization budgets and status reports in conjunction with the program supervisors, executive board, and local chapters
- Working with program supervisors to promote organizations and communicating on any other issues
- Providing information related to the operation of the organization to student officers and local advisors
- Providing training and guidance to student officers to achieve personal growth
- Providing input to the curriculum as it relates to the student organization
- Seeking creative and innovative approaches to remove barriers that reduce the effectiveness of student organizations

Part II

Roles and Responsibilities

Section 3: Role and Responsibilities of the State Instructional Supervisor

The Bureau of Instructional Development also participates in the management of student organizations by providing academic curricula and other technical assistance. Program supervisors within the bureau are assigned to specific CTSOs in a support role.

The Division of Student Organizations works closely with the program supervisors in the Bureau of Instructional Development who advise and provide technical expertise and knowledge in their particular area or technical field. This arrangement provides opportunity for program input without utilizing curriculum time for administrative responsibilities.

The program supervisors are specifically responsible for the following areas:

- Promoting respective student organizations and encouraging all local programs to participate
- Ensuring the student organization follows current curriculum
- Assisting in identification of teacher or advisor needs for training, information, and so forth
- Identifying strong local programs, teachers, and members
- Assisting the Division of Student Organizations in activity planning, participation, and preparation upon request of the student organization state coordinator
- Communicating on any other pertinent issues

Section 4: Role and Responsibilities of the Local Education Agency Advisory and State Officers

Local education agency advisors are expected to do the following:

- Ensure that the state officer is present and on time at every required event;
- Ensure that the state officer meets all deadlines for projects and so forth for the year;
- Assist officers in obtaining leadership skills before board meetings and the state leadership meeting;
- Familiarize themselves with the basic parliamentary procedure to conduct a meeting, and instruct officers on what is expected of them at state meetings;
- Assist officers with all duties assigned by the state coordinator;
- Ensure that state officers wear the official state officer attire at all meetings, unless instructed to wear other attire (i.e., polo or T-shirts);
- Collaborate and cooperate in the planning of all student activities (i.e., Fall Leadership Conference, officer training, etc.) with the state coordinator; and
- Encourage students who exemplify leadership qualities, show initiative, and have a genuine desire to serve and work on a state officer team to run for state office.

Part II

Roles and Responsibilities

Section 4: Role and Responsibilities of the Local Education Agency Advisory and State Officers

State officers should be expected to do the following:

- Show initiative and determination;
- Attend all assigned meetings throughout the year, act professionally, and demonstrate good behavior at all times while representing the organization;
- Conduct the opening and closing ceremonies at scheduled events;
- Always promote the organization in a positive, exciting, and enthusiastic way;
- Take the state office position seriously and perform duties as outlined;
- Work in headquarters as needed during the state meeting and other events;
- Work with the local advisor to accomplish duties and assignments given by the state coordinator during the state meeting and other events; and
- Learn the motto, creed, and pledge for the CTSO.

Part III General Information

Section 1: Establishment of a Career and Technical Student Organization

The local CTSO can provide a valuable learning experience, motivation, and recognition for students, the program, and the advisor. Advisors should ensure success by seeking information and encouraging student participation and leadership.

To establish a CTSO in their center or setting, teachers should do the following:

- Learn about the national and state organizations and what they can do for the curriculum program;
- Establish goals aligned with state and national organizations for the local chapter's success;
- Prepare students to develop and manage a program of activities that serves the needs of the students, school, and community;
- Encourage students to pursue recognition opportunities;
- Help students run effective chapter meetings by using an agenda;
- Make the most of student partnership, (businesses, civic organizations, charities); and
- To begin the process of establishing a CTSO chapter, contact the appropriate state coordinator found in Section V of this handbook.

Other advisors in the school can be valuable allies as a new CTSO chapter is being developed. Although each program's students will want to claim their organization is "the best," each area has much to offer and can often complement the others. For example, if a CTSO chapter grows flowers and designs floral arrangements for fund-raising, then other CTSOs might market and sell them. Such cooperation enhances extended learning opportunities and provides some "cross training" as students are exposed to other areas.

Part III

General Information

Section 2: Benefits and Responsibilities

The CTSO advisor makes a positive difference in students' lives by developing their potential for citizenship, leadership, teamwork, personal growth, and career success. The experience should provide opportunities at the local, district, region, state, and national levels.

Students benefit from CTSO experiences that do the following:

- Make school-to-career connections for students;
- Develop students' career skills;
- Develop students' leadership skills;
- Prepare students to be responsible citizens; and
- Earn students recognition and build their self-confidence.

The advisor may provide these benefits to students by doing the following:

- Supervising CTSO activities year-round;
- Aligning CTSO activities with curriculum;
- Staying informed about CTSOs by visiting state and national Web sites frequently;
- Facilitating, encouraging, and promoting the CTSO at all levels;
- Working with local and state staff to coordinate CTSO activities;
- Informing prospective students and their parents about the CTSO;
- Instructing students in leadership and personal development;
- Building school and community support for the program;
- Encouraging involvement of all chapter members in activities;
- Preparing students for involvement in competitive events and awards programs;
- Encouraging students to be on their best behavior at all events;
- Encouraging students to be team players;
- Integrating experiential and classroom learning with recognition opportunities;
- Motivating students;
- Encouraging students to take responsibility for their own learning;
- Attracting prospective students; and
- Building good community relations and recognition in the local school.

Part III General Information

Section 3: Chapter Activities

CTSO activities should support student development and chapter development.

Student development activities should include the following:

- **Leadership** activities that help the student develop technical, human relations, and decision-making skills to enhance personal success
- **Healthy** lifestyle activities that promote the well-being and self-esteem of students, mentally and physically
- **Scholastic** activities that develop a positive attitude toward lifelong learning experiences
- **Citizenship** activities that promote and encourage members to become active, involved citizens of their schools, communities, and country
- **Career skills** activities that develop occupation and career skills through a progressive learning environment
- **Awareness** activities that help the public become better informed about careers and job opportunities

Chapter development activities should include the following:

- **Chapter recruitment** activities that increase education, enrollment, and/or membership in the national organization
- **Financial** activities that encourage financial management among members
- **Public relations** activities that promote a positive image and inform students, parents, school officials, and the community about CTSO programs and member accomplishments
- **Leadership** activities that develop teamwork and cooperative skills among chapter members
- **Support** group activities that develop support and maintain positive relations among the CTSO, parents, community leaders, and industry

Part III General Information

Section 3: Chapter Activities

The following are suggested activities for the CTSO chapter:

- Recruiting and enrolling members
- Selecting board members and conduct board meetings
- Leadership development activities
- Fund-raising (if applicable)
- Public relations and marketing the chapter
- Recognition programs—national chapter award and district, region, state, and national awards
- Local, district, region, and state career development competitions and leadership development activities
- Community service projects
- Attending district, state, and national conferences or meetings
- Team building and recreation

Section 4: Student Behavior and State Officers' Travel

Local education agencies (LEAs) and CTSO local advisors are responsible for ensuring student behavior and conduct are appropriate at all CTSO activities and events.

The LEA's student advisors and teachers chaperoning students to student organization conferences and other activities are responsible for the behavior and conduct of students under their supervision. State-level personnel (i.e., coordinators and directors) *are not responsible* for the behavior and conduct of students in attendance at such gatherings, nor are they responsible for disciplinary action(s) that might result from poor behavior and conduct on the part of students in attendance at such events.

Each CTSO should identify one key advisor to provide assistance to that particular organization throughout the year (i.e., serve as a chaperone, validate winners for national competition, handle specific functions at a conference, etc.). The advisor must be selected by September 1 of each year.

No high school student serving as a state officer of a CTSO is authorized for travel to required official organizational functions without an adult (advisor, parent, or adult authorized by the student's local school). No organizational activity will be considered mandatory to the point that an individual student has to attend if an adult cannot accompany him or her. Students may travel with neighboring officers and members if an authorized adult is present. These activities include but are not limited to executive board meetings, officer training meetings, pre-conference preparations, conferences (national, state, or district), and individual school visits.

Part III

General Information

Section 5: Checklist for Advisors

Existing Chapter Checklist

- Review chapter records.
- Ensure the chapter has a constitution and bylaws and is chartered.
- Check students' membership status (past years' membership rosters).
- Obtain a copy of last year's Program of Activities; assess which results were achieved and which areas might attract further member involvement in the coming year.
- Meet with new elected officers. Help them plan election of officers, ways to obtain members' input, involve members in planning, develop a written program of activities, and keep members involved. Make sure they are clear on their chapter roles and responsibilities. Provide them with key resources.
- Support members as they set goals, develop activities, and evaluate the results of their Program of Activities.
- Secure Medical/Photo Release Liability forms annually.
- Collect state and national dues.

New Chapter Checklist

- Contact the state CTSO coordinator to express interest in establishing a chapter. Ask the state coordinator to provide information and materials that will help.
- Contact the National CTSO for a packet of guidelines for establishing a chapter.
- Discuss intentions with school administrators. Explain how CTSO experiences will enhance student learning and career preparation. Ask administrators to support efforts.
- Inform students about CTSO and get them excited to participate. The National CTSO offers many promotional publications and audiovisual products that can help collect national and state dues.
- Convene a meeting to organize the chapter and elect student officers.
- Take students to CTSO meetings and events, including district or state meetings, leadership retreats, and so forth. Advisors and officers might also visit an established chapter nearby to observe how its leaders operate a successful chapter.
- Secure Medical/Photo Release Liability forms annually.
- Collect state and national dues.

Part IV Meeting Information

Section 1: Membership Dues and Registration Fees

Membership Dues

Members of CTSOs pay annual membership dues to both the state and national organizations. The amount of the dues varies from one organization to another and is established in the organization's bylaws and constitution. The membership dues are used by the CTSO to defray the costs of the conferences, contests, and other activities that are sponsored throughout the year.

For all organizations, except FFA, the school sends the membership dues to the national organization, which then forwards the state's portion to the Division of Student Organizations on a periodic basis. These dues are received by the appropriate coordinator and processed according to "processing revenue guidelines at MDE."

The FFA student organization sends all membership dues directly to the division office. These dues are deposited into the membership account, and a check is issued to the national organization for its share.

Registration Fees

The policy of the Division of Student Organizations is for registration fees to be paid in advance of the conference, competition, or contest. The division office further requires that registration fees be submitted by a specified date in order for the students to be eligible for participation. The postmarked date has been established as the determining factor in accepting a registration fee. All registrations must be accepted in the form of a check, money order, or purchase order made payable to the specific student organization. *No cash* will be accepted.

Registration fees received for students must include a listing of names of students who have paid for conference participation. A copy of this list will be maintained in the Division of Student Organizations office.

Part IV Meeting Information

Section 2: Scheduled Meetings

Each student organization is governed by its own constitution and bylaws. These bylaws describe the governing structure for the organization, including the officers to be elected and requirements to run for office, the number of delegates allowed to attend state conventions, the composition of the advisory and/or executive committees, and the rules for the annual meeting.

The number of meetings and conferences held each year differs by organization due to the structure of the organization. For example, those organizations having districts or regions will hold regional meetings, while those having only local chapters and state organizations have no need for regional meetings.

All state organizations have a corresponding national organization. Meetings and election of officers and national delegates of each organization correspond to the national organizational bylaws and schedules. If competitions are held by the state organization, these also correspond to national events; and winners at the state level generally compete at national events.

All meetings conducted must follow Robert's Rules of Order. All minutes should be recorded using the example provided in Appendix B.

The Division of Student Organizations shall make every effort to assure that all organizational events do not conflict with statewide testing and other educational activities.

Section 3: Structure for Meetings

All meetings should be conducted using Robert's Rules of Order for parliamentary procedures:

1. Call the meeting to order.
2. If time allows, adjourn for brief committee meetings, and then reconvene.
3. Review the monthly calendar of events.
4. Try to meet at the same time and day of the week or month.
5. Include a student-planned program which may include:
 - a. School staff or students;
 - b. University faculty or staff;
 - c. State officers;
 - d. Employers; and/ or
 - e. Parents and other community members.
6. After the meeting, offer a recreational event planned by the students, such as bowling, skating, basketball, softball, and so forth.

Part V Facts and Contact Information

Section 1: DECA: Developing Future Leaders in Marketing and Management



Contact: Dr. Leon F. Bracey, State Coordinator
P.O. Box 771
Jackson, MS 39205
Phone: 601.354.6879
Fax: 601.354.7788
E-mail: lbracey@mde.k12.ms.us

Web site: <http://www.mde.k12.ms.us/vocational/DECA/>

Mission Statement: The mission of Mississippi DECA (secondary) is to enhance the co-curricular education of students with interests in marketing, management, and entrepreneurship. DECA helps students develop skills and competence for marketing careers, build self-esteem, experience leadership, and practice community service. DECA is committed to the advocacy of marketing education and the growth of business and education partnerships.

Motto/Theme: “[X]PERIENCE THE DIFFERENCE! MS DECA, GOING TO THE [X]TREME!”

Eligibility: Any 9th-, 10th-, 11th-, or 12th-grade student who is enrolled in or who has previously taken a business, marketing, or entrepreneurship class is eligible for membership.

Affiliation: Mississippi was issued a charter through national DECA, Incorporated in 1969.

Dues: \$6.00 state
\$8.00 national

Competitions: 5 Annual District Competitions
1 Annual State Career Development Conference
1 Annual Fall Leadership Conference
1 Annual International Career Development Conference

Part V Facts and Contact Information

Section 2: DELTA: Delta Epsilon Chi



Contact: Dr. Leon F. Bracey, State Coordinator
P.O. Box 771
Jackson, MS 39205
Phone: 601.354.6789
Fax: 601.534.7788
E-mail: lbracey@mde.k12.ms.us

Web site: <http://www.mde.k12.ms.us/vocational/DEX/index.htm>

Mission Statement: The mission of Mississippi Delta Epsilon Chi (postsecondary) is to enhance the co-curricular education of students with interests in marketing, management, and entrepreneurship. DELTA helps students develop skills and competence for marketing careers, build self-esteem, experience leadership, and practice community service. DELTA is committed to the advocacy of marketing education and the growth of business and education partnerships.

Motto/Theme: “[X]PERIENCE THE DIFFERENCE!”

Eligibility: Delta Epsilon Chi is the college division of DECA, and students must be enrolled in the classes of business, marketing, entrepreneurship, and culinary arts to be eligible for membership.

Affiliation: Mississippi was issued a charter through National DECA in 1969.

Dues: \$10.00 state
\$10.00 national
\$10.00 alumni

Competitions: 1 Annual State Career Development Conference
1 Annual Fall Leadership Conference
1 Annual International Career Development Conference

Part V Facts and Contact Information

Section 3: FBLA: Future Business Leaders of America



Contact: Jan Guyse, State Coordinator
 P. O. Box 771
 Jackson, MS 39205
 Phone: 601.354.6878
 Fax: 601.354.7788
 E-mail: jguyse@mde.k12.ms.us

Web sites: National www.fbla.org
 State www.mde.k12.ms.us/vocational/fbla

Mission Statement: The FBLA-PBL mission is to bring business and education together in a positive working relationship through innovative leadership and career development programs.

Eligibility: Middle and/or high school students who are taking or who have previously taken a business or business-related course are eligible for membership.

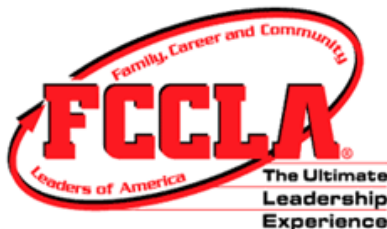
Affiliation: Mississippi FBLA was issued a charter in 1954.

Dues: \$2.00 state
 \$7.00 national

Competitions: 1 Annual State Leadership Conference
 3 Annual Mississippi District Conferences
 1 Annual National Fall Leadership Conference
 1 Annual National Leadership Conference

Part V Facts and Contact Information

Section 4: FCCLA: Family, Career, and Community Leaders of America



Contact: Jan Guyse, State Coordinator
 P. O. Box 771
 Jackson, MS 39205
 Phone: 601.354.6878
 Fax: 601.354.7788
 E-mail: jguyse@mde.k12.ms.us

Web sites: National www.fcclainc.org
 State www.mde.k12.ms.us/vocational/fccla

Mission Statement: To promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge, and vocational preparation.

Motto: *"Building skills for life."*

Eligibility: Middle and/or high school students who are taking or who have previously taken a Family and Consumer Science or related course are eligible for membership.

Affiliation: Established in 1954 as a national organization

Dues: \$2.00 state
 \$10.00 national

Competitions: 1 Annual State Leadership Meeting
 1 Annual State Occupational Events Meeting
 1 Annual National Cluster Meeting
 1 Annual National Leadership Meeting

Part V Facts and Contact Information

Section 5: FFA: Agricultural Education



Contact: Wilbur Chancellor, State Coordinator
105 Lloyd Ricks
Box 9745
Mississippi State, MS 39762
Phone: 662.325.0909
Fax: 662.325.8818
E-mail: wchancellor@mde.k12.ms.us

Web site: <http://www.mde.k12.ms.us/vocational/FFA/index.htm>

Mission Statement: FFA prepares students for successful careers and a lifetime of informed choices in global agriculture, food, fiber, and natural resource systems. FFA increases awareness of global and technological importance of agriculture, develops competent agricultural leadership, builds self-confidence in students, promotes cooperation and cooperative attitudes, and promotes citizenship, volunteerism, and patriotism.

Motto: *“Learning to do, doing to learn, earning to live, living to serve.”*

Eligibility: FFA is not a “club.” It is one of three integral components of an agricultural education program: classroom instruction, supervised agricultural experience, and life skills. Students between the ages of 12 and 21 who are enrolled in a systematic course of instruction in agricultural education are eligible for membership. The school system must offer agricultural instruction and have an active FFA chapter.

Affiliation: Established in 1928 as a national organization

Dues: \$5.00 senior membership
\$5.00 state membership
\$5.00 national membership
\$5.00 junior membership

Competitions: 12 Annual Federations Competitions
3 Annual District Competitions
1 Annual State Convention
1 Annual National Conference

Part V Facts and Contact Information

Section 6: HOSA: Health Occupations Students of America



Contact: Sandra Parker, State Coordinator
P.O. Box 771
Jackson, MS 39205
Phone: 601.354.6880
Fax: 601.354.7788
E-mail: sssparker@mde.k12.ms.us

Web site: <http://www.mde.k12.ms.us/vocational/hosa>

Mission Statement: The mission of HOSA is to enhance the delivery of compassionate, quality health care by providing opportunities for knowledge, skill, and leadership development of all health science technology education students, therefore helping students to meet the needs of the health-care community.

Motto: *“The hands of HOSA mold the health of tomorrow.”*

Eligibility: HOSA is for students who are currently or previously enrolled in secondary or postsecondary/collegiate health science education classes and/or who are planning to pursue or currently pursuing a career in the health professions.

Affiliation: Mississippi was issued a charter through National HOSA in December 1985.

Dues: \$3.00 state
\$10.00 national

Competitions: 1 Annual State Fall Leadership Conference
3 Annual District Competitions (secondary students only)
1 Annual State Leadership Conference
1 Annual National Leadership Conference

Part V Facts and Contact Information

Section 7: NTHS: National Technical Honor Society



Contact: Valerie Taylor, State Coordinator
P.O. Box 771
Jackson, MS 39205
Phone: 601.354.7792
Fax: 601-354-7788
E-mail: vtaylor@mde.k12.ms.us

Web sites: State <http://www.mde.k12.ms.us/vocational/NTHS/index.htm>
National <http://www.nths.org/>

Mission Statement: To honor student achievement and leadership, promote educational excellence, and enhance career opportunities for the NTHS membership

Motto: *“Success Favors the Prepared Mind.”*

Eligibility: NTHS is open to secondary and postsecondary students who have an overall GPA of 3.0 or higher on a 4.0 scale (GPA for a technical program or major is 3.25 or higher). Students must be a member of a CTSO and demonstrate scholastic achievement, skill development, leadership, honesty, responsibility, and good character.

Affiliation: Founded in 1984 as the National Vocational-Technical Honor Society (NV-THS). In 2003, the National Board of Directors changed the name to the National Technical Honor Society.

Dues: \$25.00 one-time membership fee

Competition: 1 Annual State Conference

Part V Facts and Contact Information

Section 8: PBL: Phi Beta Lambda



Contact: Sandra Parker, State Coordinator
P.O. Box 771
Jackson, MS 39205
Phone: 601.354.6880
Fax: 601.354.7788
E-mail: sssparker@mde.k12.ms.us

Web site: <http://www.mde.k12.ms.us/vocational/pbl>

Mission Statement: FBLA-PBL is the premier student business association. Our mission is to bring business and education together in a positive working relationship through innovative leadership and career development programs.

Motto: N/A

Eligibility: PBL is for postsecondary students preparing for careers in business or business-related fields.

Affiliation: Mississippi was issued a charter through the national FBLA-PBL in April 1954.

Dues: \$7.00 state
\$10.00 national

Competitions: 1 Annual State Fall Leadership Conference
4 Annual National Fall Leadership Conferences
1 Annual State Conference
1 Annual National Conference

Part V Facts and Contact Information

Section 9: SkillsUSA



Contact: Barbara Varnell, State Coordinator
 P.O. Box 771
 Jackson, MS 39205
 Phone: 601.354.7792
 Fax: 601.354.7788
 E-mail: bvarnell@mde.k12.ms.us

Web sites: State <http://www.mde.k12.ms.us/vocational/SKILLSUSA/index.htm>
 National <http://www.skillsusa.org/>

Mission Statement: SkillsUSA is a *PARTNERSHIP* of students, teachers, and industry working together to ensure that America has a skilled workforce. It provides quality education experiences for students in leadership, teamwork, citizenship, and character development. It builds and reinforces self-confidence, work attitudes, and communication skills. It emphasizes total quality at work: high ethical standards, superior work skills, lifelong education, and pride in the dignity of work.

Motto: *“Preparing for Leadership in the World of Work”*

Eligibility: SkillsUSA is open to students enrolled in trade, technical, engineering, industry and health-related programs in secondary and postsecondary schools and community colleges with a paid state and national skills membership.

Affiliation: Founded in 1964 as the Vocational Industrial Clubs of America, Inc. (VICA), the organization officially changed its name to SkillsUSA on September 1, 2004.

Dues: \$4.50 students \$8.00 professional (state)
 \$4.50 students \$14.00 professional (national)

Competitions: 1 Annual Fall Leadership Conference
 5 Annual District/Region Competitions
 1 Annual State Championship
 1 Annual National Leadership Skills Champions

Part V

Facts and Contact Information

Section 10: TSA: Technology Student Association



Contact: Valerie Taylor, State Coordinator
P.O. Box 771
Jackson, MS 39205
Phone: 601.354.6739
Fax: 601.354.7788
E-mail: vtaylor@mde.k12.ms.us

Web site: <http://www.mde.k12.ms.us/vocational/TSA/index.htm>

Mission Statement: The mission of the Technology Student Association is to prepare members for the challenges of a dynamic world by promoting technological literacy, leadership, and problem solving, resulting in personal growth and employment opportunities.

Motto: *“Learning to live in a technical world.”*

Eligibility: Middle and/or high school students who have been in or who are currently enrolled in a technology class are eligible for membership.

Affiliation: A Mississippi charter was issued by the National Technology Student Association in 1979.

Dues: \$4.00 state
\$9.00 national

Competitions: 4 Annual Regional Competitions
1 Annual State Conference
1 Annual National Conference

Part VI Dress Codes

Section 1: DELTA and DECA: Developing Future Leaders in Marketing and Management

DELTA and DECA members and advisors should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees, advisors, members, and guests at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of this dress code and must be worn for all conference functions. For safety reasons, name badges should not be worn when touring.

Professional attire acceptable for official DECA activities includes the following:

Female Dress Code

- ___ Hose (neutral colored; no spray-on hose)
- ___ Trouser socks (must coordinate with pants' color; no sweat socks)
- ___ Dress shoes (must have back or back strap around ankle, NO slip-ons)
- ___ Professional dress/skirt (skirt or dress length can be no more than 3 in. above the knee)
- ___ Professional pants (simple lines; NO cargo pants)
- ___ Shirt/top (exposed cleavage and the showing of undergarment straps are not appropriate business attire; if shirt is made to be tucked, do so)
- ___ Accessories (simple earrings and jewelry—suggested that NO more than one ring or bracelet per hand be worn)
- ___ Clothing material (NO jeans cut or jeans material allowed)
- ___ DECA blazer (always appropriate)

Male Dress Code

- ___ Socks (must coordinate with pants, shoes, or belt; no white socks)
- ___ Dress shoes (no tennis shoes, flip-flops, sandals, or slip-ons with no backs of any kind)
- ___ Professional pants (simple lines; no cargo pants)
- ___ Shirt (button-up with collar only)
- ___ Necktie
- ___ Official DECA blazer/sport coat (required)
- ___ Accessories (business style watch acceptable; earrings not appropriate business attire)
- ___ Clothing material (no jeans cut or jeans material allowed)
- ___ DECA blazer (always appropriate)

Part VI Dress Codes

Section 2: FBLA: Future Business Leaders of America

FBLA-PBL members and advisors should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees, advisors, members, and guests at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of this dress code and must be worn for all conference functions. For safety reasons, name badges should not be worn when touring.

Professional attire acceptable for official FBLA-PBL activities includes the following:

Female Dress Code

- Business suit with blouse
- Business pantsuit with blouse
- Skirt or dress slacks with blouse or sweater
- Business dress
- Dress shoes and nylons

Male Dress Code

- Business suit with collared dress shirt, necktie
- Sport coat, dress slacks, collared shirt, necktie
- Dress slacks, collared shirt, necktie
- Banded collar shirt may be worn only if sport coat or business suit is worn.
- Dress shoes and socks

Inappropriate attire for both females and males includes the following:

- Jewelry in visible body piercing, other than ears
- Denim or chambray fabric clothing of any kind, overalls, shorts, skorts, stretch
- Stirrup pants and exercise or bike shorts
- Backless, see-through, tight-fitting, spaghetti strap, strapless, or extremely short shirt
- Low-cut blouses, tops, dresses, and skirts
- T-shirts, Lycra[®], spandex, midriff tops, tank tops, and bathing suits
- Sandals, athletic shoes, industrial work shoes, hiking boots, bare feet, or over-the-knee-boots
- Athletic wear, including sneakers
- Hats or flannel fabric clothing
- Bolo ties
- Visible foundation garments

Part VI Dress Codes

Section 3: FCCLA: Family, Career, and Community Leaders of America

An important part of the educational experiences provided by FCCLA includes developing an understanding of appropriate behavior and dress for business meetings and functions. FCCLA members represent an outstanding student organization and should project the image of a leader. Demonstrating a professional image at all FCCLA-sponsored activities is a requirement for participation. Thoughtful planning, extending courtesies, and acting in a professional manner will lead to a pleasant and rewarding meeting experience. Members, advisors, and guests should remember the guidelines listed below when preparing for FCCLA events.

Professional attire acceptable for official FCCLA activities includes the following:

Female Dress Code

Conference Attire:

- Dress slacks, khakis, or skirt (no blue jeans)
- Blouse, sweater, or collared shirt
- Dress shoes

Casual Attire: (Travel to and from FCCLA functions)

- Longer length shorts (no short shorts)
- Neat jeans
- Collared shirts, sweatshirts, appropriate T-shirts
- Casual footwear

Swimsuit Attire:

(Swimming is permitted at national meeting hotels only.)

- Conservative swimsuit (one piece or moderately cut two piece; no skimpy bikini or thong-type suits)
- Swimsuit cover
- Shoes worn to and from pool area

Male Dress Code

Conference Attire:

- Dress slacks or khakis (no blue jeans)
- Collared shirt
- Dress shoes and socks
- Necktie and sport coat optional

Casual Attire: (Travel to and from FCCLA functions)

- Longer length shorts (no short shorts)
- Neat jeans
- Collared shirts, sweatshirts, appropriate T-shirts
- Casual footwear

Swimsuit Attire:

(Swimming is permitted at national meeting hotels only.)

- Swim trunks
- Shoes worn to and from pool area

The following should not be worn to any FCCLA activity, including hotel hallways and the lobby:

- Clothing and accessories that are sexually suggestive and that advertise drugs, alcohol, or tobacco products or display profanity
- Backless, see-through, tight-fitting, spaghetti strap, strapless, extremely short, or low-cut blouses, tops, dresses, skirts
- Pants or skirts that are worn below the hip bone; no undergarments showing
- Spandex, leggings, stirrup pants, leotards, short shorts, cutoffs
- Pajamas
- Stained, ripped, or torn clothing
- Bare feet
- House shoes

Part VI Dress Codes

Section 4: FFA: Agricultural Education

FFA members have the opportunity to affect many people who may or may not be familiar with the organization: community residents, business people, FFA sponsors, guests, parents, and so forth. Therefore, first impressions are crucial, and that involves dress code. All FFA members are required to wear official dress while participating in official activities. The National FFA Board of Directors strongly encourages all advisors to ensure that all FFA members who attend the national FFA convention follow the standards of official dress as outlined in the *Official FFA Manual* on page 10. It is an honor for FFA members to wear the blue corduroy jacket and official dress representing the legacy of FFA, and it should be worn properly and with pride.

Check the following items to ensure adherence to official FFA dress code:

- Official FFA jacket zipped to the top
- Official FFA tie or scarf
- Correct number of pins displayed
- Skirts of appropriate length
- Appropriate footwear

Female Dress Code

- Black skirt (at least knee length, hemmed evenly across the bottom, no slit longer than 2 in. above the knee, excluding the kick pleat)
- White collared blouse and official FFA blue scarf
- Black dress shoes with a closed heel and toe (no boots, sandals, open-toed shoes, or tennis shoes)
- Black nylon hosiery
- Official FFA jacket zipped to the top
- Black slacks appropriate for traveling and outdoor activities

Male Dress Code

- Black dress pants (no blue or black jeans, leather, or pleather)
- White dress shirt and official FFA tie
- Black dress shoes with a closed heel and toe (no boots, sandals, open-toed shoes, or tennis shoes)
- Black socks
- Official FFA jacket zipped to the top

Award Dress Code for Males and Females

- Chapter degree, officer, and award medals should be worn beneath the name on the right side of the jacket.
- The State FFA Degree or American Degree key should be worn above the name or attached to a standard key chain.
- No more than three medals should be worn on the jacket. These medals should represent the highest degree earned, highest office held, and highest award earned.

The delegates at the 1933 National Convention established the official FFA jacket. FFA Official Dress Standards were created by the delegates at the 1973 National Convention and most recently revised by the delegates at the 2002 National Convention.

Part VI Dress Codes

Section 5: HOSA: Health Occupations Students of America

HOSA members and advisors should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees – advisors, members, bus drivers, and guests – at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of this dress code and must be worn for all conference functions. Conference name tags are part of this dress code and must be worn at all times.

Advisors will be held responsible for making sure that their members have a copy of the national and state guidelines and are dressed accordingly:

Female Dress Code

Business Attire:

- Business suit, tailored dress, or blazer and skirt
- Pants with tailored blouse

Conference Competition Attire*:

- Clothing appropriate for skills events
- Business attire (state conference)
- Scrubs (district only)
- Official HOSA uniform (state conference)

Casual Attire:

- Dressy short or long dress
- Business attire
- Official HOSA uniform

Male Dress Code

Business Attire:

- Business suit or sport coat and slacks
- Dress shirt and tie

Conference Competition Attire*:

- Clothing appropriate for skills events
- Business attire (state conference)
- Scrubs (district only)
- Official HOSA uniform (state conference)

Casual Attire:

- Business attire
- Official HOSA uniform

*Competitors must adhere to the dress code guidelines for the competition. Regardless of the event, business attire or an official HOSA uniform is required for all testing at the state leadership conference.

Attire that is not allowed in any conference session includes jeans, T-shirts, bare midriff tops, and shorts.

Part VI Dress Codes

Section 6: NTHS: National Technical Honor Society

The following attire is acceptable for professional and business casual activities for students and advisors:

Female Dress Code

- ___ Dress suit, slacks, dress, or skirt
- ___ Blouse or sweater
- ___ Dress shoes

Male Dress Code

- ___ Suit or sport jacket (tie optional)
- ___ Dress slacks or khakis
- ___ Dress shirt (tucked in with belt)
- ___ Dress shoes and socks

The following attire is not acceptable for any NTHS activities:

- Blue jeans
- Baggy pants
- Athletic wear
- Tennis shoes
- Sandals
- Hats
- Caps
- Scarves
- Backless, see-through, tight-fitting, spaghetti strap, or strapless tops

Part VI Dress Codes

Section 7: PBL: Phi Beta Lambda

FBLA-PBL members and advisors should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees – advisors, members, and guests – at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of this dress code and must be worn for all conference functions. For safety reasons, name badges should not be worn when touring.

Professional attire acceptable for official FBLA-PBL activities includes the following:

Female Dress Code

- Business suit with blouse*
- Business pantsuit with blouse
- Skirt or dress slacks with blouse or sweater
- Business dress
- Dress shoes
- Nylons with skirts and dresses*

Male Dress Code

- Business suit with collared dress shirt and necktie
- Sport coat, dress slacks, collared shirt, and necktie
- Banded collared shirt with sport coat or business suit
- Dress shoes and socks

Inappropriate attire for both females and males includes the following:

- Jewelry in visible body piercing, other than ears
- Denim or chambray fabric clothing of any kind, overalls, shorts, skorts, stretch or stirrup pants, and exercise or bike shorts
- Backless, see-through, tight-fitting, spaghetti strap, strapless, extremely short, or low-cut blouses, tops, dresses, and skirts
- T-shirts, Lycra[®], spandex, midriff tops, tank tops, and bathing suits
- Sandals, athletic shoes, industrial work shoes, hiking boots, bare feet, or over-the-knee boots
- Athletic wear, including sneakers
- Hats or flannel fabric clothing
- Bolo ties
- Visible foundation garments

*Many ladies' two-piece suits are currently designed so that they do not require a blouse; therefore, ladies' two-piece suits are acceptable. In addition, sling-back shoes, open-toed shoes, and sleeveless dresses are accepted.

Part VI Dress Codes

Section 8: SkillsUSA

SkillsUSA members and advisors should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees – advisors, members, and guests – at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of this dress code and must be worn for all conference functions. All contestants are required to wear their official contest uniforms or official SkillsUSA attire to the awards ceremony.

Official attire acceptable for SkillsUSA leadership activities includes the following:

Female Dress Code

- ___ Official SkillsUSA blazer
- ___ White blouse (collarless or small-collared)
- ___ Black dress skirt or slacks
- ___ Black, sheer (not opaque), or skin-tone seamless hosiery
- ___ Black shoes (no open-toed shoes or sandals)

Male Dress Code

- ___ Official SkillsUSA blazer
- ___ White dress shirt
- ___ Solid black tie
- ___ Black dress slacks
- ___ Dress shoes and plain black socks

Attire acceptable for skills activities includes the following:

All participants must meet dress code requirements (work or uniform) for the individual competitions. For specific requirements for each contest, participants should refer to the current *SkillsUSA Technical Standards*.

Attire acceptable for advisors, parents, and observers includes the following:

Advisors are required to wear the SkillsUSA official attire or professional casual attire. Observers are required to dress in professional casual attire.

Absolutely no jeans, T-shirts, sneakers, boots, sandals, caps, hats, or other head attire is allowed.

Part VI Dress Codes

Section 9: TSA: Technology Student Association

TSA members and advisors should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees – advisors, members, and guests – at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of this dress code and must be worn for all conference functions.

Official attire (most formal) acceptable for TSA activities includes the following:

Female Dress Code

- ___ Navy blazer with official TSA patch
- ___ White blouse, button-up with turned-down collar
- ___ Scarlet red tie with official TSA logo
- ___ Light gray skirt or slacks
- ___ Black dress shoes or open-toed sandals*

Male Dress Code

- ___ Navy blazer with official TSA patch
- ___ White shirt, button-up with turned-down collar
- ___ Scarlet red tie with official TSA logo
- ___ Light gray pants or slacks
- ___ Black dress slacks
- ___ Black dress shoes and dark socks*

Professional attire (less formal) acceptable for TSA activities includes the following:

Female Dress Code

- ___ Blouse, button-up with turned-down collar**
- ___ Dress pants
- ___ Dresses or skirts (length even with tips of one's fingers)
- ___ Dress shoes, boots, or open-toed sandals

Male Dress Code

- ___ Shirt, button-up with turned-down collar**
- ___ Necktie
- ___ Dress pants
- ___ Black dress slacks
- ___ Dress shoes and dark socks*

*No athletic shoes or combat or work boots are permitted.

**T-shirts, polos, and golf shirts are not permitted. Jeans, baggy pants, and exterior pocket pants are not permitted.

Business casual attire (least formal) is the same as professional attire; however, a tie is not required. The shirt or blouse may be a polo or golf shirt.

Chapter and state advisors, parents, and chaperones are responsible for ensuring that all TSA student members wear official TSA attire, professional TSA attire, or business casual TSA attire as occasions may require. TSA attire may now be purchased from the TSA Store tab on TSA's home page. Official TSA attire, professional TSA attire, and business casual TSA attire are considered appropriate dress for related conference activities and public appearances. Since adults (advisors, parents, and guests) serve as role models at TSA conferences and activities, they are expected to dress appropriately for all related occasions they attend.

During general sessions at the national conference, student members must wear official TSA attire, professional TSA attire, or business casual TSA attire. Adults must dress appropriately. TSA contestants must refer to the TSA curricular resource guides for specific attire required for each competition and in the Competitive Events Attire section in the general rules.

Appendix A: Example Format for Meeting Minutes

PURPLE CLUB OF AMERICA

SPRING MEETING
GREYMONT BUILDING
JACKSON, MS 39205
April 3, 2007

- ✓ CALL TO ORDER
- ✓ ROLL CALL OF MEMBERS (Position of Officers): Joe Box, President, etc.
- ✓ READING OF THE LAST MINUTES
- ✓ OFFICER REPORTS
- ✓ COMMITTEE REPORTS
- ✓ UNFINISHED BUSINESS/OLD BUSINESS
- ✓ NEW BUSINESS (Dates, Budget, Etc.)
- ✓ ANNOUNCEMENTS
- ✓ NEXT SCHEDULED MEETING
- ✓ ADJOURNMENT (Time)

Signature_____ Date_____

Angie Whitestone, Secretary

Signature_____ Date_____

April Shoestring, State Coordinator

Appendix B: Suggested References

Suggested References

- Alfred, C., Stone, J., Aragon, S., Hansen, D., Zirkle, C., & Connors, J. (n.d.). *The value added by CTSOs to students' high school experience* [PowerPoint presentation]. North Mankato, MN: National Center for Career and Technical Education. Retrieved August 31, 2007, from http://www.mnscsc.org/carlperkins/career_teched/powerpoint/ctso_council_nov2005_files/ctso_council_nov2005.ppt#261
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- Henry, R.M., Evans, W.J., Honemann, D.H., & Balch, T.J. (2000). *Robert's rules of order* (10th ed.). Cambridge, MA: Perseus Publishing.
- Mississippi Department of Education. (2004). *Division of student organizations: Operations manual* (Rev. ed.). Mississippi State, MS: Research and Curriculum Unit. Retrieved August 31, 2007, from <http://www.mde.k12.ms.us/vocational/PDF/vsopolicy&proced.pdf>
- National Association of State Directors of Career Technical Education Consortium. (n.d.). *CTE and CTSOs: Career and technical education student success* [PowerPoint presentation]. Washington, DC. Retrieved August 31, 2007, from http://www.careertech.org/uploaded_files/CTSO.ppt
- Schwartz, G., et al. (2006). *CTSOs' role in integrating academic, technical, and employability skills* [Webcast transcript]. National Dissemination Center for Career and Technical Education. Retrieved August 31, 2007, from <http://www.nccte.org/webcasts/descriptiondca2.html>
- Sclafani, S., et. al. (2005). *Contributions of CTSOs: Policy makers and CTSO student views* [Webcast transcript]. National Dissemination Center for Career and Technical Education. Retrieved August 31, 2007, from <http://www.nccte.org/webcasts/description4c29.html>
- Vaughn, P.R. (1999). *Handbook for advisors of career and technical student organizations* (4th ed.). Winterville, GA: American Association for Vocational Instructional Materials.
- Zirkle, C., & Connors, J. (2003, Fall). The contribution of career and technical student organizations (CTSO) to the development and assessment of workplace skills and knowledge: A literature review. *Workforce Education Forum*, 30(2), 15-26.

Appendix C: Current CTSO Activity Calendar

July

Sun

Mon

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Sat

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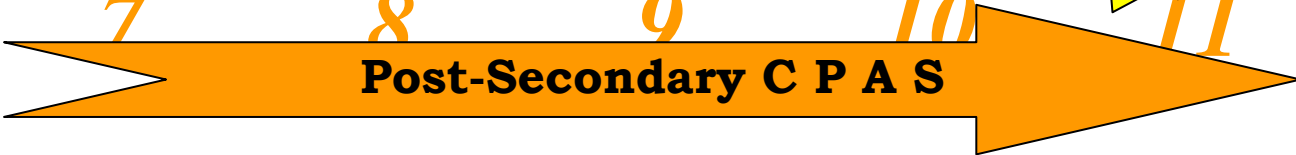
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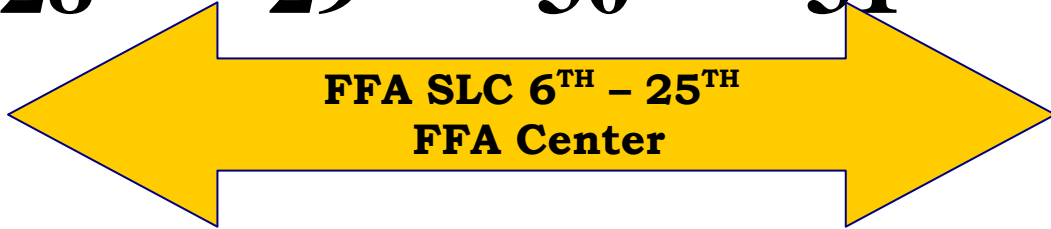
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2008

August

Sun

Mon

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Thu

Fri

Sat

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DECA Council Meeting (15th & 16th) - FFA Center
 SKILLSUSA State Meeting (13th - 15th) - New York

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DECA SAM Conference-Anaheim, CA
 HOSA Board FFA Center - (22nd & 23rd)

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NTHS Meeting
 FFA Center -

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FFA FEDERATION
 (12th, 14th, 19th, 21st, 26th, 28th)

2008

September

Sun

Mon

Tue

Wed

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Holiday

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PBL Board - Meridian CC

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TSA FLC - FFA Center

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SATP

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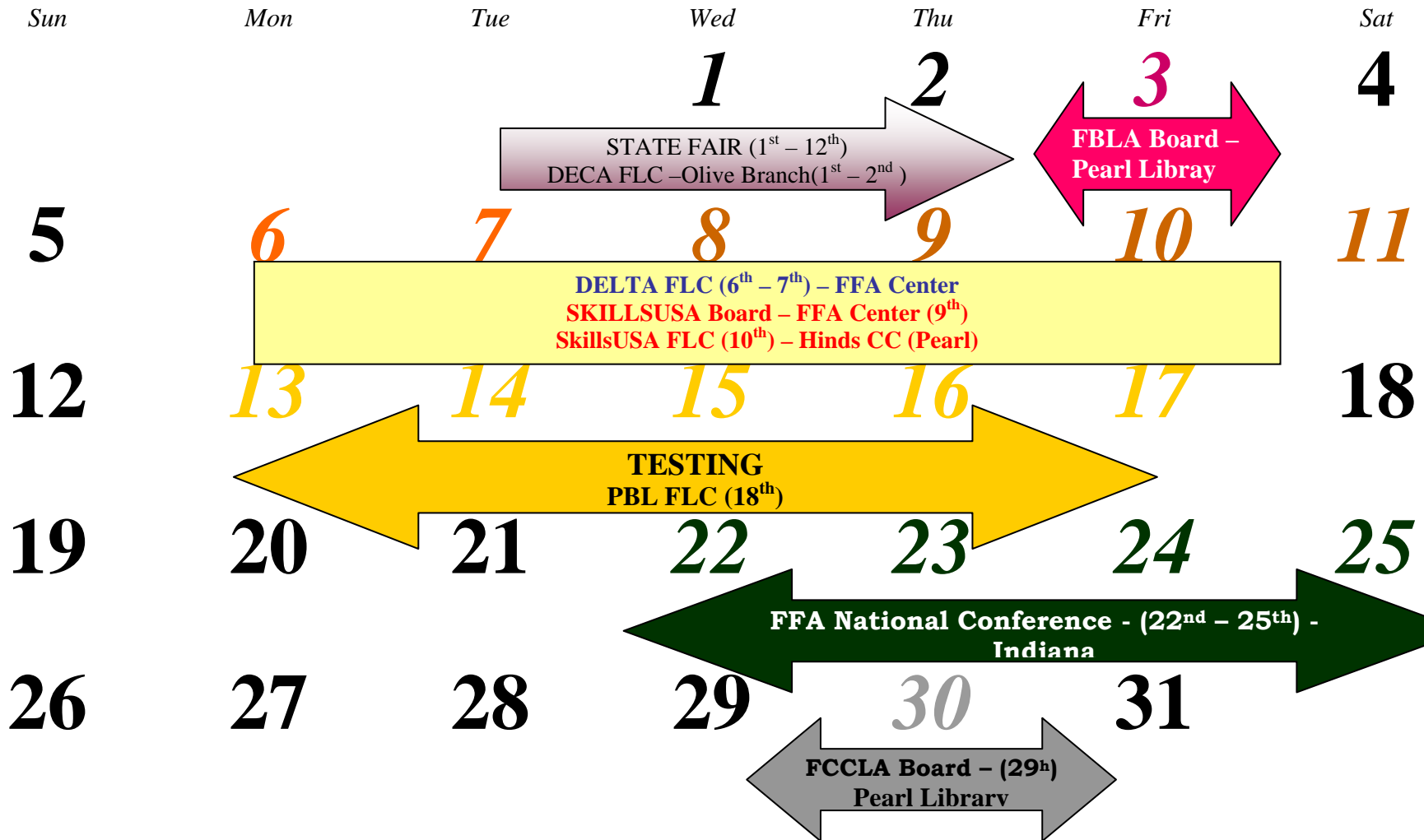
DECA FLC-OLIVE BRANCH -
(30th)



FFA FEDERATION
(2nd, 4th, 9th, 11th, 23rd, 25th)

2008

October



2008

November

Sun

Mon

Tue

Wed

Thu

Fri

Sat

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CPAS POST-SECONDARY (3rd -7th)
DECA Southern Region Leadership – Nashville, TN

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DECA CRT

Holiday

FFA Land Judging

HOSA Fall Leadership – (15th)- Gulfport HS

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Southern Region Leadership DECA - Nashville, TN

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Thanksgiving Holidays

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2008

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
	SATP TESTING begins....					
7	8	9	10	11	12	13
	SATP continues...					
14	15	16	17	18	19	20
	DELTA MEETING Rooneville NECC		<i>Christmas Holidays</i>			
21	22	23	24	25	26	27
	<i>Christmas Holidays FBLA Community Services (Officers' Team)</i>					
28	29	30	31			
	<i>Christmas Holidays & New Year's Eve</i>					

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
				Happy New Year (Holiday)		
4	5	6	7	8	9	10
	Happy New Year (continues) DECA District 5 - MGCCC			NTHS Planning (9 th)		
11	12	13	14	15	16	17
			FBLA Northern District (15 th) ICC DECA District 4 Competition JCJC (15 th) DECA District 3 Competition (16 th) NECC			HOSA South District (16 th) South Jones HS TSA Officers Mtg. (16 th -17 th) FFA Center
18	19	20	21	22	23	24
	MLK Holiday		NTHS Conference (22 – 23) Marriott Hotel Reception (22 nd)			Legislators'
25	26	27	28	29	30	31
	4 th & 8 th grade testing (26 th – 30 th) begins HOSA Northern District (30 th) ICC TSA Central District (30 th) Hinds CC-Pearl HOSA Central District (31 st) Meridian CC DECA District 2 Competition (30 th) Holmes CC-Grenada					

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
<div style="background-color: green; color: white; padding: 5px;"> 4TH - 8TH Grade Testing (2nd -6th) continues FBLA JCJC (5TH) TSA North District (5th) NECC SKILLSUSA District 3 (6th) ECCC </div>						
8	9	10	11	12	13	14
<div style="background-color: magenta; color: white; border-radius: 15px; padding: 5px; display: inline-block;"> SKILLSUSA District 4 ECCC 4th - 8th Grade Testing (9th - 12th) continues </div>			<div style="background-color: pink; color: black; border-radius: 15px; padding: 5px; display: inline-block;"> FBLA Central (12th) ECCC SkillsUSA District 2 (12th) </div>			
15	16	17	18	19	20	21
<div style="background-color: yellow; border: 2px solid black; padding: 5px; display: inline-block;"> President's </div>	<div style="background-color: yellow; color: black; padding: 5px;"> SKILLSUSA District 1 (17th) NWCC 4th -8th grade testing (16th -20th) continues SKILLSUSA District 5 (19th) PRCC TSA Southern District (20th) MGCC FCCLA State Proficiency Events - (18th - 20th) Regency </div>					
22	23	24	25	26	27	28
<div style="background-color: lightblue; color: white; padding: 10px;"> 4th - 8th grade testing continues (23rd - 27th) TSA State Conf. Planning Meeting - (27th & 28th) FFA Center FFA Breakfast (24th) Jackson Convention Center PBL State Leadership Conference (25th - 27th) ICC-Tupelo FBLA State CDC - (25th - 27th) </div>						
<div style="background-color: purple; color: white; padding: 5px; text-align: center;"> "Mardi Gras" (23rd - 25th) </div>						

March

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

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3

4

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6

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4th – 8th grade testing ends (2nd – 6th) FFA Center
DECA Planning National Meeting (5th – 7th)

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SPRING BREAK BEGINS.....

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SPRING BREAK CONTINUES.....

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SPRING BREAK CONTINUES....(23rd – 27th)
CPAS-Secondary & Post - secondary testing begins (23rd – 27th)
SATP – (26th – 27th)

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31

CPAS testing continues...

FFA DISTRICT TBA

2009

April

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

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3

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CPAS TESTING CONTINUES... (1ST - 4TH)
SATP TESTING - (1ST - 4TH)

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CPAS TESTING CONTINUES... (5TH - 9TH)
Spring Break - (6th - 10th) & Easter Break begins (10th - 11th)

EASTER BREAK
(10th - 13th)

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Spring Break continues (13th - 17th) SkillsUSA Board Meeting (14th) MGCC
Easter Break continues (12th - 13th) SkillsUSA State Conference (15th & 16th) MGCC-

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HOSA STATE LEADERSHIP CONFERENCE - (19th - 21st) Marriott Hotel
DELTA ICDC CONFERENCE - (22nd - 25th) Anaheim CA FBLA SLC - (23rd & 24th) Regency Hotel
TSA STATE CONFERENCE - (21st & 22nd) Regency Hotel, Jackson, MS

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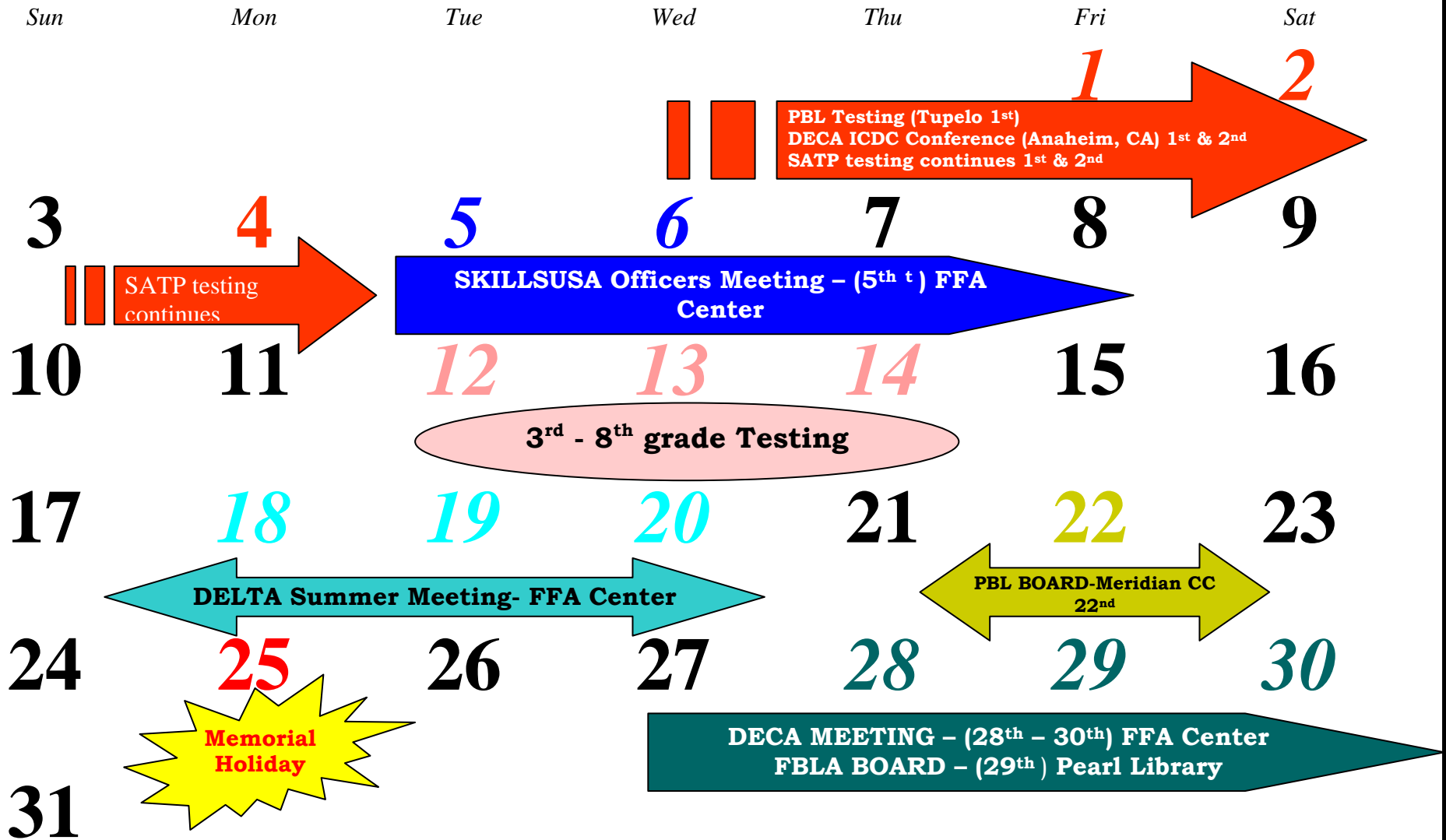
Confederate Memorial Day

DECA ICDC CONFERENCE-Anaheim California

FFA STATE CONTEST -MSU

2009

May



June

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

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FFA STATE CONVENTION-MSU

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TSA OFFICERS-FFA Center

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PBL National-
Arkansas, GA

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PBL NATIONAL CONTINUES...
HOSA NATIONAL BEGINS-Nashville, TN
SKILLSUSA NATIONAL BEGINS

FBLA NATIONAL
HOSA NATIONAL CONTINUES-Nashville, TN
SKILLSUSA NATIONAL CONTINUES-Kansas, MO

28

29

30

TSA NATIONAL
Denver, CO (28th -

FFA NLCSO/BLAST-OFF TBA
FFA Center

2009

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>	
			1	2	3	4	
			 TSA National continues (1 st - 2 nd)				
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

2009

